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**CEAP:** *THE credential denoting expertise in human behavior focused on the enhancement of employee wellbeing and business productivity*

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Employee Assistance Certification Commission

# Overview

So, tell me about getting certified as employee assistance professional.

- Why YOU should become a CEAP?
- What is the CEAP?
- Why become certified in employee assistance?
- What is the difference between a license and employee assistance certification?
- How does certification add value?
- What do I do to get started?
- For more information: Website & links



# Why Become a Certified in Employee Assistance?

## ***Benefits:***

- Become part of a special group of highly trained specialists in workplace issues
- Increase your income
- Start a new business line for your practice
- Enhance involvement in helping employees and companies manage a variety problems affecting productivity



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# What is the CEAP?

The ***Certified Employee Assistance Professional (CEAP)*** is the only credential that represents the employee assistance profession and is recognized worldwide by EAPs, employers, accrediting agencies, third party insurers and clients.



# Why Become Certified?

- *Having certification as a CEAP distinguishes expertise in human behavior focused on the enhancement of employee wellbeing and business productivity.*
- *Your license is a great value to provide services, but certification gives you workplace expertise knowledge.*



# What is the Body of Knowledge of Employee Assistance?

## **Domain I. EA Program Design, Administration and Management**

- *quality assurance · program effectiveness · knowledge of EA trends & technologies · ethical & legal standards · marketing*

## **Domain II. EA Services to the Organization**

- *communication with organizational stakeholders · organizational consultation · supervisory & union trainings · employee training*

## **Domain III. EA Services to Employees and Family Members**

- *addictions · personal, emotional & psychological problems · assessment, referral, short-term problem resolution & follow-up program promotion · crisis intervention*



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# How Certification Add Value?

- Diversifying your talents
- Provide assessment, referrals, follow-up
- Get special contracts
- Coaching of managers & supervisors
- Promoting your practice
- Developing wellness programs
- Working directly with unique solutions to workplace issues



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# What Professions are Eligible to Become a CEAP?

- Social work
- Management
- Public health
- Psychology (counseling, clinical, health, organizational, industrial, social, school)
- Nursing
- Personnel services
- Medicine
- Organizational Development





# How Do You Get Started?

(Certified Employee Assistance Professional)

Complete Candidate Eligibility Requirements



Pass Certifying Exam



Become a CEAP



# For More Information:

EACC announces [change in CEAP® eligibility requirements](#).

## CEAP® Certification Information

The *CEAP Handbook* is a comprehensive guide to the CEAP certification process, the CEAP examination, and recertification. It is divided into 6 sections.

- [CEAP Candidate Information](#)
- [CEAP Recertification and Reinstatement](#)
- [All Forms and Applications](#)
- [CEAP Standards of Practice: Client Bill of Rights and CEAP Code of Conduct](#)
- [CEAP Enforcement and Disciplinary Procedures](#)
- [CEAP FAQs](#)
- [Training Provider Approval Information](#): For providers of continuing education only; how to apply for EACC PDH pre-approval.
- **Candidate Information Video Now Available.** AMP, the CEAP test administration company, has a video for candidates with information about what to expect at the test site. To watch the video, [click here](#).

*Click on this Link to go  
to EACC  
CEAP Information*



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# Questions?

- ❑ **Contact Shirley Springfloat, Director of Credentialing for details:**
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